

Nomination & Election Process

Each year, the nominating committee will establish the Board slate and recommend the number of Board positions for the ADBIA Board for the upcoming year, to the Board of Directors for approval. A communication to all members outlining the nomination process for the Board of Directors and deadline for submission will be sent, ensuring at least a 7-day nomination period for members. The Nomination process and ADBIA by-laws will also be posted on the web site. Nominations will be received by the deadline set and communicated and considered confidential by the Committee.

- Nominees must be a valid ADBIA member,
- Nominees must review and be willing to sign the ADBIA Board Code of Conduct upon election (failure to sign the code of conduct will invalidate the election of the Director)
- Nominees must review the ADBIA by-laws, and understand the ADBIA Board Role & Responsibilities

Candidates will be screened and interviewed by the ADBIA Nominating Committee. The ADBIA Nominating Committee will develop and apply a Board Skills matrix to review candidates by skill set and experience, community and neighbourhood mix. The primary responsibility of the Nominating Committee is to ensure the governance of the ADBIA Board is sustainable over the long term. Prior experience working on an ADBIA Committee will be considered critical experience in the selection process. No person shall be nominated to the Board of the ADBIA without being a member in good standing, and be deemed to be qualified by the Nominating Committee.

All nominations must be submitted to the Society no later than 50 days prior to the AGM. The Nominating Committee will recommend a full Board slate to the ADBIA Board to be included in the AGM package no later than 35 days prior to the AGM. The recommended Board Slate, in addition to any nominees not wishing to appeal directly to the Membership at the AGM will be distributed to the membership with the AGM notice and material. The consent of all nominated candidates will be received by the nominating committee prior to the names being announced or released publicly. The Board recommended slate will be presented to the membership for vote at the AGM, as outlined in the ADBIA by-laws (section 6.11 and 6.12).